



Community Health Improvement Workgroup Mini-Grant 2025 - Request for Proposals (For project funding from January – December 2025)

The Community Health Improvement Workgroup

The Community Health Improvement Workgroup (CHIW) is a collaborative group of hospitals, health department and community-based organizations working to improve the health of Monroe County. The CHIW is responsible for conducting the Community Health Needs Assessment (CHNA) and creating and implementing a Community Health Improvement Plan (CHIP) for Monroe County.

The CHIW includes representatives from The Monroe County Department of Public Health, The University of Rochester (UR) including Strong Memorial Hospital (SMH) and Highland Hospital (HH) and Rochester Regional Health (RRH) including Rochester General Hospital (RGH) and Unity Hospital along with the Monroe County Office of Mental Health, the City of Rochester and several community-based organizations like Common Ground Health, RHIO, FLPPS, United Way, Anthony Jordan Health Center, and many more.

We meet regularly to execute and oversee the actions of the CHIP, share data and programmatic updates, and disseminate information between the hospital systems and the community.

CHIW MiniGrant Purpose, Eligibility and Criteria

The CHIW created a mini-grant process to fund local efforts to address community health needs, particularly those prioritized in the Community Health Improvement Plan. The mini-grants will fund small-scale local, city-wide, or county-wide initiatives for one year.

The CHIW will consider proposals from existing organizations working to impact the health of Monroe County. We are especially interested in projects that address the needs prioritized in the Community Health Improvement Plan (CHIP), but in fall 2024 we are in transition between plans. The [Monroe County 2022-24 CHIP](#) prioritizes two focus areas (1) Addressing Disparities in Maternal and Child Health and (2) Promoting Mental Health and Well-Being.

We are currently developing the Monroe County 2025-2030 CHIP which will give high priority to health-related social needs of our community, as described in the [Healthy People 2030 Framework](#). Applicant organizations must show how their proposed projects will address the health of our community. We are especially interested in projects that directly address social determinants of health or the identified needs of the 2022-2024 CHIP priority areas.

The CHIW mini-grants are intended to fund smaller community-based agencies, for which funding is often a problem. Although any application will be considered, we are particularly interested in funding smaller, non-profit agencies that often don't have the infrastructure to apply for larger grants. For this reason, application processes and reporting requirements will not be burdensome. We will ask project leaders to report progress on a periodic basis by attending CHIW meetings quarterly and writing a summary report at the end of 2025.



Application Process

The CHIW is committed to a fair and transparent proposal review process. Project applications will be reviewed by CHIW members. Reviewers will use the scoring criteria below as a guide when selecting proposals.

- The experience, potential, and readiness of the applicant to complete the project successfully.
- A clear description of the project (including goals, objectives, and actions planned).
- A clear discussion of need and a focus on populations that are vulnerable or have been historically marginalized in Monroe County.
- A timeline for successful completion, a description of how the project will measure success, and an approximation of how many persons in the population(s) of focus that will be impacted.

Applications are submitted through an online application process that is straightforward. The CHIW Mini-Grant Application will ask for the following information:

- Project Title
- Requested Grant Amount
- Timeframe to Accomplish Goals
- Organization Name
- Organization Description (350 words max)
- Contact Information
- Project Description (1000 words max)
- Reporting Metrics – how will you measure success (350 words max)
- Region(s) Served
- Population(s) of Focus
- Grant Budget



Deadline for submission is end of day (midnight) November 15, 2024

When you are ready to apply, please: [submit through the APPLICATION portal here.](#)

Budget

Project budgets should match the scope of work and timeline written in the proposal. \$20,000 total is available for funding. We may fund one larger project or more than one smaller project. Funding requests can vary to a maximum of \$20,000 for the one-year period starting January 2025 and ending December 2025. We ask that requests are limited to the necessary amount to fund the project. If funds are not used within this time frame, the awardee will lose rights to any remaining unspent funds.



For questions or additional information, please email Max_Dargavel@URMC.Rochester.edu