



PGY1 Pharmacy Residency Program

Below are some details as per the Guidance Document (September 2016 Update) for the ASHP Accreditation Standard for Post-Graduate Year One (PGY1) Pharmacy Residency Programs – Section 1.6

GENERAL CONDUCT:

The resident should be aware of the following general expectations of their performance and conditions of appointment:

- The resident shall strive for excellence in all aspects of patient care delivery and teaching. This implies a professional demeanor and conduct both in direct patient care and in communication with family members and other health care professionals and support staff.
- It is expected that whenever the resident is working, courtesy, respect and collaboration will characterize the environment. It is the responsibility of the resident to create and maintain this environment.
- Professional conduct and compliance with all HIPAA regulations must be maintained at all times. Discussions of patients' clinical problems should be conducted away from patient care areas. No resident should mistreat or misuse confidential or proprietary information, or release confidential information to unauthorized persons. Unauthorized access to information in the Hospital's computer system is grounds for termination.

Minimum Requirements for Successful Completion of Residency Program:

- **Certifications (Required to have completed during PGY1 residency)**
 - American Heart Association – Advanced Cardiac Life Support (ACLS)
 - Teaching Certificate Program
 - SJFC WSOP Teaching Certificate Program (if resident has not already obtained a teaching certificate)
 - Patient Safety Certificate
- **Literature Evaluation**
 - Journal Club
- **Preceptorship – (Required if available during the residency year)**
 - ASHP Preceptorship Modules (refer to log for complete list)
 - PK Case Facilitation for URM Medical Students
 - Objective Structured Clinical Rotation (OSCE) with SJF WSOP Students
 - Seminar Precepting with SJFC WSOP Students
- **Presentations**
 - Department of Pharmacy Clinical Conference (Required)
 - Department of Pharmacy Case Conference (Required)

- Pharmacist CE (Required)
- Pharmacy Technicians CE (Required if offered during the year)
- Nursing CE (Required if offered during the year)
- Highland Hospital Pharmacy Presentation (Required)
- RIT PA Candidate lecture (Required if offered during the year)
- Regional or National Forum (Required)
- UB Research Day (Required)
- All Departmental Research Seminars / Activities
- **Professional Writing – (Minimum Requirements #4)**
 - Abstract/Poster for presentation at a regional or national forum (NYS ACCP and NYSCHP Hot Topics) (Required)
 - Institutional Guideline/Policy/Monograph/Class Review (Required)
 - Manuscript Preparation (Required)
 - Drug information responses (May complete multiple responses)
 - Patient Health/Drug Information Website Contribution
 - Pharmacy and Toxicology Newsletter
- **Mock Code Simulation – (#1 Required)**
 - Blue-100 Mock Code
- **Pharmacist Competencies (All Required)**
 - All competencies assigned during the year such as:
 - Mandatory In-Service Education Program
 - Universal Gloving
 - PK Competency

***This list is not comprehensive and additional professional development opportunities may be suggested or required during the year. All activities / tasks assigned during the year will need to be fully completed to the satisfaction of the respective program administration prior to the completion of the residency in order to fulfill all the requirements needed for graduation and attaining a residency diploma for the program.

Policies:

Leave of Absence

Policy

The Pharmacy Department will follow procedures outlined in the University of Rochester Personnel Policy and Procedures Manual ([policy 357: Leaves of Absence](#)).

Scope

This policy applies to all PGY1 and PGY2 pharmacy residents of the Department of Pharmacy Services at UR Medicine Strong Memorial Hospital.

Implementation

The implementation of this policy is the responsibility of the program director, director of pharmacy, pharmacy administrator and the resident requiring the leave of absence. Any leave of absence, short-term disability or other time off which results in the trainees failure to meet the minimum requirements for training time (twelve months) will result in the extension of the residents training program.

Corrective Action, Grievance and Dismissal

Policy

The University of Rochester and the Pharmacy Department maintain a program of constructive and corrective discipline to inform residents who are not meeting expectations of how and why their conduct is not acceptable and what they must do to improve and meet standards of conduct. A grievance procedure is also established to supplement the informal departmental means of resolving residents' problems or complaints, including concerns regarding possible discrimination. The Department of Pharmacy will follow procedures outlined in the University of Rochester Personnel Policy and Procedure Manual ([policy 154: Corrective Discipline](#), [policy 160: Grievance Procedure](#) and [policy 136: Termination](#)).

Licensure – It is the expectation for all URM C residents to obtain pharmacy licensure as outlined in Pharmacy Policy 21C – Resident Licensure. Residents are required to become licensed in New York State by October 1st. Please refer to the full policy for complete details.

Professionalism – Residents are expected to conduct themselves in a professional manner at all times during the year both within the URM C facility as well as during local or national meetings or professional events (e.g., ASHP Midyear Clinical Meeting, NYS-ACCP Annual Meeting, Eastern States Conference, etc.). Unprofessional behavior will result in corrective action up to and including termination from the program.

Required Activities – Residents are expected to complete all required activities as outlined in the program overview and outline in Pharmacy Policy 21D – Residency Program Completion

Scope

This policy applies to all PGY1 and PGY2 pharmacy residents of the Department of Pharmacy Services at UR Medicine, Strong Memorial Hospital.

Implementation

The implementation of these policies is the responsibility of the program director, director of pharmacy, and preceptors monitored by the Department of Human Resources. An ongoing part of every preceptor's job is to identify areas for improvement in conduct and to assist residents in taking positive steps to meet and maintain standards before these areas become conduct problems. Counseling sessions should be documented in writing and noted in the resident's file.