



MEDICINE *of* THE HIGHEST ORDER

# Division of Surgery

## Advanced Practice Provider Fellowship Program Application 2025-2026 Cohort

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### **About UR Medicine**

- University of Rochester Medical Center is a 900+ bed hospital and a NYS Department of Health appointed Level I trauma center. The URMC Department of Surgery is a regional leader, with recent advancements in both minimally invasive and robotic surgery. The Dept. of Surgery offer numerous outpatient locations throughout the Rochester and Finger Lakes region to meet the needs of our patients.
- NP/PA Fellows will work with faculty with a wide variety of expertise in surgery. Fellows will be on the cutting edge of health care delivery as they train to work within the University of Rochester Medical Center and surrounding affiliates.

### **Goal of the Fellowship Program**

- It is anticipated that the fellows will show clinical growth, improved clinical confidence, and increased preparedness to care for patients in all of these settings, by the completion of the fellowship.
- Our post graduate NP/PA Fellowship will provide additional skills training, as well as independent mentorship experience for the duration of 12 months.
- This will be an intensive clinical program which will prepare NPs and PAs to meet the needs of culturally diverse and clinically complex patients that are typical of surgical specialties.
- Fellows will be employees of URMC and will comply with all patient care policies.

### **Training Methods**

- Hands on clinical training available in the following areas:
  - EGS (emergency general surgery)/ Trauma
  - Thoracic-Foregut surgery
  - Surgical Oncology/ Hepatobiliary/ Endocrine
  - Breast Surgery
  - Plastic/ Burn
  - Vascular Surgery
  - Pediatric Surgery
  - Colorectal Surgery
  - Regional general surgery\*

## **Training Methods**

- Clinical Immersion
- Didactic Lectures
- On-line and in person Training Modules

## **Required Certifications**

- BLS
- ACLS (can be obtained post hire)
- Infection Control Certification

## **Program Outline**

- Applications will begin to be accepted on January 1<sup>st</sup>, 2025
- Applications due March 1<sup>st</sup>, 2025
- In person interviews planned March 26<sup>th</sup> 2025
- Application acceptance notification no later than April 18<sup>th</sup>, 2025
- Program start date: Fall 2024 pending graduation timeline, licensure and credentials
- 12 month program
- Fellows are expected to remain at URMC for at least 12 months after program completion, within the department of surgery (pending availability of open positions at the time of graduation). Positions within the department cannot be guaranteed.

## **Benefits**

- Competitive Fellowship salary
- Health insurance coverage
- Dental insurance coverage
- Life insurance policy
- Disability insurance coverage
- 5 weeks of vacation/year
- 1 week CME time/year
- \$1000 CME annually
- DEA coverage
- White Jacket Allowance

The APP Fellow **MUST** meet the following qualifications upon start of the program:

- 1) Nurse Practitioner
  - a. Master's degree in Nursing
  - b. Active New York State licensure as Registered Nurse and Nurse Practitioner in good standing
  - c. Current national certification as a Nurse Practitioner
- 2) Physician Assistant/ Associate
  - a. Completion of an NCCPA approved Physician Assistant program

- b. Active New York State Physician Assistant licensure in good standing
- c. Current national certification as a Physician Assistant

Applicants for the Surgical APP Fellow position should demonstrate clinical competence as well as excellent verbal and written communication skills. The APP Fellow should have excellent customer relation skills, a passion for surgical patients and an active desire to learn.

**Application Process:**

- 1) Complete the on-line job application for the position: Surgical APP Fellowship Program Nurse Practitioner/Physician Assistant (**Job ID # R257253**) located on the Human Resources/Office of Nursing Recruitment website:
  - o <http://www.rochester.edu/people/nursing>
  - o **Helpful Hints:**
    1. Our software works with a variety of web browsers including, Mozilla Firefox, Opera, and Safari. We recommend you use the most current version of these browsers since using old versions may create problems when applying for jobs. If you encounter any technical problems, applicants can contact our Help Desk at (585) ASK-URHR – (585) 275-8747, Mondays through Fridays, 8:00 am – 5:00 pm.
      - Please review the completed online application carefully – the system reads your resume and *attempts* to automatically populate your application for you, please ensure the information was populated correctly. If you encounter problems trying to upload your resume or cut and paste your resume you may want to manually complete the application and then forward your resume to [NursingRecruitment@urmc.rochester.edu](mailto:NursingRecruitment@urmc.rochester.edu) Both the application and resume are required to apply.
      - While answering the questions on the 4<sup>th</sup> page, the screen refreshes after each entry you make. Please go slowly and wait 5-10 seconds after each click to allow the page to refresh before answering the next question.
    2. **Current** University of Rochester Employees **do not** need to complete an online application. Simply forward your resume to [NursingRecruitment@urmc.rochester.edu](mailto:NursingRecruitment@urmc.rochester.edu)
    3. Use the side bar on left to navigate through the system (i.e. Job Search Tips)
- 2) Please send the following items to Alicia Frelier, MS, APRN, FNP-C Surgical Fellowship Director
  - o Current Resume or Curriculum Vitae
  - o Official academic transcript to date
  - o Submit 2 professional references. Forms can be sent from your reference directly via email to Alicia Frelier:
    - 1) Request a confidential recommendation from a Nurse Practitioner/Physician Assistant/Physician clinical preceptor during your academic program.
    - 2) Request a confidential recommendation from a Faculty member from your academic program.
  - o Letter of Interest:
    - 1) Provide a letter of interest which reflects on your interest in the Surgical APP Fellowship program, your passion for surgery, and how this opportunity will impact your future as a

surgical APP. Please also comment on why you think this program will be a good fit for you.

- 3) Applications for consideration for the 2025-2026 Fellowship program are due by March 1<sup>st</sup>, 2025
- 4) Candidates will be contacted for interviews in Mid March 2025
- 5) Return complete application to:
  - Alicia Frelier, MS, APRN, FNP-C  
Surgical APP Fellowship Director  
[Alicia\\_Frelier@URMC.Rochester.edu](mailto:Alicia_Frelier@URMC.Rochester.edu)
- 6) Please e-mail Alicia Frelier ([Alicia\\_Frelier@URMC.Rochester.edu](mailto:Alicia_Frelier@URMC.Rochester.edu)) with questions or concerns about this application and the application process.



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Surgical Advanced Practice Provider Fellowship Program Reference Form

Nurse Practitioner/Physician Assistant Program: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_ (name of applicant) has applied for a position in the Surgical APP Fellowship Program at Strong Memorial Hospital in Rochester, NY.

We would appreciate your evaluation of this applicant's general ability and professional proficiency in academic and clinical practice. We would like to know what you consider the applicant's strengths and areas for improvement to be. You can be assured that all information will be treated confidentially.

Please be advised that all recommendations are to be completed confidentially and recommender should be provided an envelope to enclose their recommendation which must have a signature across the seal of the envelope and can be submitted with the application.

I hereby authorize the release of my academic/clinical record to Strong Memorial Hospital.

Applicant Signature: \_\_\_\_\_

Applicant Printed Name: \_\_\_\_\_

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The above APP was a student in your academic/clinical setting during what period of time?

\_\_\_\_\_

In comparison with the other students in the class, how would you rank this student academically?

Upper 10% ( ) Upper 25% ( ) Middle ( ) Lower 25% ( ) Lower 10% ( ) N/A ( )

In comparison with the other students you have worked with clinically, how would you rank this student clinically?

Upper 10% ( ) Upper 25% ( ) Middle ( ) Lower 25% ( ) Lower 10% ( ) N/A ( )

**Please Rate the Applicant on the Following:**

	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>
Critical Thinking Skills			
Organizational Skills			
Leadership Potential			
Flexibility/Adapts to Change			
Professional Attitude			
Clinical Competence			
Appropriately selects and interprets diagnostic testing findings			
Medical Decision Making Process			
Demonstrates therapeutic communication with patients & families			
Demonstrates professional communication with other professionals			
Works in a collaborative fashion with health care team			
Appropriate documentation			
Procedural skills			
Appearance/Grooming			
Attendance/Punctuality			
Overall Recommendation			

*Please include a statement about the applicant's strengths/weaknesses and whether you feel this applicant will be a good fit for our Surgical APP Fellowship program. Please feel free to provide any additional comments.*

Recommender Signature: \_\_\_\_\_

Recommender Title: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Information: \_\_\_\_\_